

International Association of Machinists and Aerospace Workers

---

2600 West Victory Boulevard, Burbank, California 91505  
(213) 849-5701 • (818) 845-7401 • Fax (818) 845-2642

**EXCUSED ABSENCE REQUEST**

NOTE: Excused Absence Request must be received by and date stamped at the Area Office no later than thirty (30) days following the scheduled meeting.

I wish to be excused from the Local Lodge \_\_\_\_\_ meeting or In-Plant Union Representative meeting on \_\_\_\_/\_\_\_\_/\_\_\_\_.

Name \_\_\_\_\_ Local Lodge No. \_\_\_\_\_  
(please print)

Reason for absence request:

I am unable to attend because of a verified illness

I will be on vacation

I will be on official IAM business approved by the Local, District or Grand Lodge

I will be on employer travel assignment

I will be on military leave

Other \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_